



**CANADIAN
TOOLING &
MACHINING
ASSOCIATION**

ADVANCED SOFTWARE & MACHINE TRAINING FUND

Application Guidelines

The CTMA is pleased to announce that the Province of Ontario is providing \$900,000 in funding from Communities in Transition to reinstate the successful advanced software training program that mitigated training costs for the Ontario machine, tool, die and mould sector.

A new element is being added to the advanced software training program to assist companies with advanced machine training and the CTMA is currently working with the Canadian Machine Tool Distributors Association (CMTDA) to develop this aspect.

Ontario machine, tool, die, and mould companies interested in applying for funding are invited to submit an application to the CTMA office which should include the following:

- A brief description of your company and current number of employees.
- Detailed training proposal outlining the type of advanced software and/or advanced machine training and how it will enhance your company's competitiveness
- Quotes from software and machine training providers to support your funding request
- Estimated training dates
- Names of employees to be trained in each training session

A committee has been established that will review the applications and have set the following criteria and funding limits based on company size which is determined by the total number of people employed by the company:

Up to 10 employees	Maximum Funding \$10,000
11 to 75 employees	Maximum Funding \$15,000
75 or more employees	Maximum Funding \$20,000

An administration fee will be charged to non-member companies

Applications should be submitted electronically to the CTMA office at info@ctma.com for the committee's review. All funding requests will be kept in strict confidence.

For additional information, contact:

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